

Internship: Account & Finance

Job Description

This internship will help you gain broad and relevant experience in accounts and finance that should prepare you to enter any fast-paced work environment.

Day in and day out of an Accounts and Finance Intern in Tech Titan:

- Review monthly journal vouchers
- Review of Bank transactions
- Review of Petty cash transactions
- Review of Inter-company transactions
- Review of Account Payable (AP) transactions
- Review of Expenses transactions
- Complete any ad-hoc assignment given by line manager

Qualifications

We are seeking enthusiastic, career-minded person to join our Team. Look for us if you:

- Prefer 6 months but minimum 3 months internship duration.
- Minimum Diploma or equivalent study/experience in Account/Finance
- Excellent written and verbal communication skills
- Ability to multi-task, organize, and prioritize work

Additional information

- Internship allowance RM500 - RM800 per month
- Office based in KL Eco City
- Walking distance to LRT Abdullah Hukum
- Work life balance: Monday - Friday, 9am - 6pm